# RUSH COUNTY COMMUNITY FOUNDATION, INC.

(A NONPROFIT ORGANIZATION)

FINANCIAL STATEMENTS

YEARS ENDED DECEMBER 31, 2017 AND 2016

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#### **INDEPENDENT AUDITORS' REPORT**

Board of Directors **Rush County Community Foundation, Inc.**Rushville, Indiana

We have audited the accompanying financial statements of the **Rush County Community Foundation, Inc.** (a nonprofit organization), which comprise the statements of financial position as of December 31, 2017 and 2016, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



#### **INDEPENDENT AUDITORS' REPORT**

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the **Rush County Community Foundation**, **Inc.** as of December 31, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Report on Supplementary Information**

Brady, Wave i Schoenfeld, Onc.

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of functional expenses on pages 15 and 16 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records, used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Richmond, Indiana May 29, 2018

## STATEMENTS OF FINANCIAL POSITION

### **DECEMBER 31, 2017 AND 2016**

ASSETS	2017	2016
Cash Investments Unconditional promises to give Property and equipment, net	\$ 408,119 16,690,843 553,185 	\$ 1,262,414 14,256,616 500,000 252,353
	<u>\$ 17,935,523</u>	\$ 16,271,383
LIABILITIES AND NET ASSETS		
LIABILITIES Accrued expenses Grant payable Funds held for others	\$ 2,460 75,000 <u>2,458,151</u>	\$ 2,381 100,000 2,426,319
	<u>2,535,611</u>	2,528,700
NET ASSETS Unrestricted Temporarily restricted Permanently restricted	5,034,294 9,372,408 <u>993,210</u>	4,438,643 8,310,830 993,210
	<u> 15,399,912</u>	13,742,683
	<b>\$ 17,935,523</b>	\$ 16,271,383

### **STATEMENT OF ACTIVITIES**

	Unrestricted		Tempora estricted Restricte				Total
PUBLIC SUPPORT AND REVENUE							
Contributions and grants Investment income, net of	\$	309,593	\$	511,394	\$	-	\$ 820,987
\$46,776 in fees		107,256		264,153		-	371,409
Net realized gain on investments Net unrealized loss on		419,781		1,036,064		-	1,455,845
investments		(98,139)		(263,967)		-	(362,106)
Administrative fee revenue		35,253		_		_	 35,253
Total Public Support and Revenue		773,744		1,547,644		-	2,321,388
NET ASSETS RELEASED FROM RESTRICTIONS		486,066		(486,066)		<u>-</u>	 <u>-</u>
		1,259,810		1,061,578		<u>=</u>	 2,321,388
EXPENSES							
Program services		505,373		_		_	505,373
Management and administrative		130,270		_		_	130,270
Fund development		28,516				<u> </u>	 28,516
Total Expenses	_	664,159		<u>-</u>		<u>-</u>	 664,159
CHANGE IN NET ASSETS		595,651		1,061,578		-	1,657,229
NET ASSETS							
Beginning of year		4,438,643		8,310,830		993,210	 13,742,683
End of year	\$	5,034,294	\$	9,372,408	\$	993,210	\$ 15,399,912

## STATEMENT OF ACTIVITIES

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
PUBLIC SUPPORT AND REVENUE				
Contributions and grants Investment income, net of	\$ 1,165,046	\$ 1,257,195	\$ 1,500	\$ 2,423,741
\$20,460 in fees	83,533	246,487	-	330,020
Net realized loss on investments Net unrealized gain on	(30,575)	(100,787)	-	(131,362)
investments	148,680	468,787	-	617,467
Administrative fee revenue	34,859	-	-	34,859
Other income	2,429			2,429
Total Public Support and Revenue	1,403,972	1,871,682	1,500	3,277,154
Revenue	1,403,972	1,07 1,002	1,500	3,277,134
NET ASSETS RELEASED FROM RESTRICTIONS	427,807	(427,807)		
	1,831,779	1,443,875	1,500	3,277,154
EXPENSES				
Program services	566,232	-	-	566,232
Management and administrative	123,551	-	-	123,551
Fund development	22,012		<del></del>	22,012
Total Expenses	711,795	<del>_</del>		711,795
CHANGE IN NET ASSETS	1,119,984	1,443,875	1,500	2,565,359
NET ASSETS				
Beginning of year	3,318,659	6,866,955	991,710	11,177,324
End of year	\$ 4,438,643	\$ 8,310,830	\$ 993,210	\$ 13,742,683

### STATEMENTS OF CASH FLOWS

### YEARS ENDED DECEMBER 31, 2017 AND 2016

	2017	2016
OPERATING ACTIVITIES		
Change in net assets	\$ 1,657,229	\$ 2,565,359
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	11,139	11,434
Net unrealized (gain) loss on investments	362,106	(617,467)
Net realized (gain) loss on investments	<u>(1,455,845</u> )	<u>131,362</u>
	574,629	2,090,688
Changes in operating assets and liabilities:		
Unconditional promises to give	(53,185)	249,794
Accrued expenses	79	(102)
Grant payable	(25,000)	100,000
Deferred revenue	-	(54,583)
Funds held for others	<u>31,832</u>	56,263
Net Cash Provided by Operating Activities	<u>528,355</u>	2,442,060
INVESTING ACTIVITIES		
Purchases of property and equipment	(42,162)	-
Proceeds from sale of investments	5,157,630	1,481,085
Purchases of investments	(6,498,118)	(3,481,712)
Net Cash Used by Investing Activities	(1,382,650)	(2,000,627)
NET INCREASE (DECREASE) IN CASH	(854,295)	441,433
CASH		
Beginning of year	1,262,414	820,981
2099 5. 704.		020,001
End of year	<b>\$</b> 408,119	\$ 1,262,414

#### **NOTES TO FINANCIAL STATEMENTS**

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Nature of Business** - **Rush County Community Foundation, Inc.** (the "Foundation") is a nonprofit organization established to enrich and enhance the quality of life in Rush County, Indiana. The Foundation enables donors to carry out their own philanthropic intentions by serving as a full service agency and catalyst for meeting local needs in areas such as education, arts and culture, health and human services, civic affairs, and community development. The Foundation is supported primarily through donor contributions and grants. Investment earnings from the various funds also provide revenue to the Foundation.

**Basis of Accounting** - The financial statements of the Foundation have been prepared on the accrual basis of accounting and reflect all significant receivables, payables, and other liabilities.

**Net Asset Classifications** - Management has determined that the majority of the Foundation's net assets meet the definition of endowment under the Uniform Prudent Management of Institutional Funds Act (UPMIFA). The Foundation is governed subject to the governing documents for the Foundation, and most contributions are subject to the terms of the governing documents. Certain contributions are received subject to other gift instruments or are subject to specific agreements with the Foundation.

Under the terms of the governing documents, the Board of Directors has the ability to distribute so much of the corpus of some specific endowment funds, or separate gift, devise, bequest, or fund, as the Board in its sole discretion shall determine. In accordance with UPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- 1. The duration and preservation of the fund.
- 2. The purposes of the Foundation and the donor-restricted endowment funds.
- 3. General economic conditions.
- 4. The possible effect of inflation and deflation.
- 5. The expected total return from income and the appreciation of investments.
- 6. Other resources of the Foundation.
- 7. The investment policies of the Foundation.

As a result of the ability to distribute corpus from some specific endowment funds, the Board of Directors has determined that these contributions received subject to the governing document, and subject to UPMIFA, are classified as temporarily restricted until appropriated, at which time the appropriation is reclassified to unrestricted net assets. Contributions that are subject to other gift instruments may be recorded as permanently restricted, temporarily restricted, or unrestricted, depending on the specific terms of the agreement.

Generally, if the corpus of a contribution will, at some future time, become available for spending, it is recorded as temporarily restricted. In addition, contributions that are promised to be given in a future period are presented as temporarily restricted. If the corpus never becomes available for spending, it will be reported as permanently restricted. Permanently restricted net assets represent the fair value of the original gift as of the gift date, and the original value of subsequent gifts to donor-restricted endowment funds.

Unrestricted net assets include unrestricted resources, including donations, gifts, and bequests available for the use of the Foundation, over which the Board of Directors has discretionary control. The bylaws of the Foundation include a variance provision on the income of endowed gifts, giving the Board of Directors the power to modify any restriction or condition on the distribution of funds for any specified charitable purpose, or to a specified organization if, in its sole judgment, the Board determines that the restriction becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the community.

#### **NOTES TO FINANCIAL STATEMENTS**

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

**Financial Estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of income and expenses during the reporting period. Actual results could differ from those estimates.

**Concentrations** - The Foundation received one bequest that represented 67% of the total contributions and grants revenue for the year 2017. Unconditional promises to give from this estate represented 100% of unconditional promises to give at December 31, 2017. The Foundation received three bequests that represented 87% of the total contribution and grants revenue for the year 2016. Unconditional promises to give from one of these estates represented 100% of unconditional promises to give at December 31, 2016.

At December 31, 2017 and 2016, the Foundation had deposits held at a financial institution that were in excess of FDIC limits.

**Investments** - Investments are carried at fair value and include liquid investments with an original maturity of three months or less that are held within its portfolio.

**Endowment Investment and Spending Policies** - The Foundation has adopted an investment policy for endowment assets that attempt to preserve the real purchasing power of the assets, and provide a growing stream of income to be made available for spending, and keeping pace with inflation in order to sustain the operations and grant-making capacity of the Foundation. The investment policy establishes a return objective through diversification of asset classes.

To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk parameters.

In June 2017, the Foundation adopted a formal spending policy to calculate the amount of money annually distributed form the Foundation's various endowed funds. The current spending policy is to distribute an amount determined annually by the board of directors and that rate is multiplied by the previous five-year rolling average of the fund's fair market value. For December 31, 2017, the board approved a spending rate of 4.2%. The Foundation's objective is to avoid invasion into the historical value or principal of a fund to meet the spending policy, unless the terms of a gift allows the Foundation to do so in a prudent manner. Accordingly, over the long term, the Foundation expects that the formalized spending policy will allow its endowment assets to grow consistent with the Foundation's objective to maintain the purchasing power of endowment assets, as well as to provide additional real growth through new gifts and investment return.

**Unconditional Promises to Give** - Pledges and contributions receivable are recorded at net realizable value. Conditional promises to give are recorded only when the conditions on which they depend are substantially met and the promises become unconditional. All of the unconditional promises to give at December 31, 2017 and 2016 were expected to be received within one year.

#### **NOTES TO FINANCIAL STATEMENTS**

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

**Property and Equipment** - Property and equipment are stated at cost, less accumulated depreciation. Depreciation is computed on the straight-line method over the estimated useful lives of the assets. Donated assets are reflected at their estimated value at the date of receipt. Routine repairs and maintenance are expensed as incurred. Depreciation expense for 2017 and 2016 was \$11,139 and \$11,434.

The Foundation reviews for impairment of long-lived assets in accordance with accounting standards. These standards require organizations to determine if changes in circumstances indicate that the carrying amount of its long-lived assets may not be recoverable. If a change in circumstances warrants such an evaluation, undiscounted future cash flows from the use and ultimate disposition of the asset, as well as respective market values, are estimated to determine if an impairment exists. Management believes that there has been no impairment of the carrying value of its long-lived assets at December 31, 2017 and 2016.

**Funds Held for Others** - The Foundation receives and distributes assets under certain agency arrangements. Accounting standards require that if a nonprofit organization establishes a fund at a community foundation with its own funds, and specifies itself or its affiliate as the beneficiary of that fund, the community foundation must account for the transfer of such assets as a liability. The liability is reflected as funds held for others on the statements of financial position.

**Advertising Expense** - Advertising costs are expensed as incurred. Advertising and promotion expenses were \$4,404 and \$4,266 for the years 2017 and 2016.

**Tax-Exempt Status** - The Foundation, an Indiana nonprofit corporation, is exempt from income tax under Section 501(c)(3) of the Internal Revenue Code (the "Code"), and has been determined not to be a private foundation under Section 509(a)(1) of the Code. Accordingly, no provision for income tax is presented in the statements of financial position.

Accounting for Uncertainty in Income Taxes - Accounting standards require the evaluation of tax positions taken, or expected to be taken, in the course of preparing the Foundation's tax returns, to determine whether the tax positions are "more-likely-than-not" of being sustained by the applicable tax authority. This statement provides that a tax benefit from an uncertain tax position may be recognized in the financial statements only when it is "more-likely-than-not" the position will be sustained upon examination, including resolution of any related appeals or litigation processes, based upon the technical merits and consideration of all available information. Once the recognition threshold is met, the portion of the tax benefit that is recorded represents the largest amount of tax benefit that is greater than 50 percent likely to be realized upon settlement with a taxing authority. Based on its review, management does not believe the Foundation has taken any material uncertain tax positions, including any position that would place the Foundation's exempt status in jeopardy, as of December 31, 2017.

**Subsequent Events** - In preparing these financial statements, the Foundation has evaluated events and transactions for potential recognition or disclosure through May 29, 2018, the date the financial statements were available to be issued.

#### **NOTES TO FINANCIAL STATEMENTS**

### **NOTE 2 - INVESTMENTS**

NOTE 2 - INVESTMENTS	2017		
	Cost	Fair Value	
Money market Alternative investments Fixed income funds Equities - domestic and international	\$ 355,185 1,507,477 3,683,688 9,611,114	\$ 355,185 1,519,004 3,668,568 11,148,086	
	<u>\$ 15,157,464</u>	\$ 16,690,843	
	20	16	
	Cost	Fair Value	
Money market Alternative investments Fixed income funds Equities - domestic and international	\$ 273,310 1,510,567 3,302,363 7,218,231	\$ 273,310 1,375,224 3,284,218 9,323,864	
	\$ 12,304,471	\$ 14,256,616	

#### **NOTE 3 - FAIR VALUE MEASUREMENTS**

Fair values of the Foundation's financial assets measured on a recurring basis at December 31, 2017 and 2016 are as follows:

		2017											
		Fair Value	M Ider	oted Prices in Active larkets for ntical Assets (Level 1)	Signif Oth Obser Inpo (Leve	ier vable uts	Significant Unobservable Inputs (Level 3)						
Assets Investments	_		1	· /									
Money market Alternative investments Fixed income funds	\$	355,185 1,519,004 3,668,568	\$	355,185 1,519,004 3,668,568	\$	- - -	\$	-					
Equities - domestic and international	_	11,148,086		<u>11,148,086</u>		<u>-</u>		<u>-</u>					
	\$	16,690,843	\$	16,690,843	\$		\$	_					

#### **NOTES TO FINANCIAL STATEMENTS**

**NOTE 3 - FAIR VALUE MEASUREMENS - continued** 

		2016									
Fair Value		Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)			Significant Other Observable Inputs	Un	Significant Unobservable Inputs			
Acceta	_	rair value		(Level I)		(Level 2)		(Level 3)			
Assets Investments											
Money market Alternative investments Fixed income funds	\$	273,310 1,375,224 3,284,218	\$	273,310 1,375,224 3,284,218	\$	- - -	\$	- - -			
Equities - domestic and international	_	9,323,864		9,323,864	_	<u>-</u>		<u>-</u>			
	\$	14,256,616	\$	14,256,616	\$	<u>-</u>	\$	_			

**Investments** - Fair values for investments are determined by reference to quoted market prices.

#### **NOTE 4 - PROPERTY AND EQUIPMENT**

	2017			2016		
Land Building Furniture and equipment	-	100,293 296,223 99,925	\$	100,293 272,602 112,769		
Total cost Less accumulated depreciation		496,441 <u>213,065</u>		485,664 233,311		
	\$	283,376	\$	252,353		

#### **NOTE 5 - GRANT PAYABLE**

A grant that is authorized but unpaid is reported as a liability. The following is a summary of a grant authorized and payable at December 31, 2017 and 2016:

		2016		
Payable in less than one year Payable in one to three years	\$ ——	25,000 50,000	\$	25,000 75,000
	\$	75,000	\$	100,000

#### **NOTES TO FINANCIAL STATEMENTS**

### **NOTE 6 - ENDOWMENT FUNDS AND NET ASSETS**

The following is a summary of changes in endowment net assets for the years 2017 and 2016:

	2017							
Endowment net assets, beginning of year Investment income, net of fees Net investment gain (realized and unrealized) Contributions Transfers Amounts appropriated for expenditure		Unrestricted		Temporarily Restricted		Permanently Restricted		Total
		3,617,753 107,225 321,642 300,247 10,832 (176,850)	\$	8,250,349 263,189 769,864 385,544 (10,832) (467,341)	\$	993,210 - - - - -	\$	12,861,312 370,414 1,091,506 685,791 - (644,191)
Endowment net assets, end of year	\$	4,180,849	\$	9,190,773	\$	993,210	\$	14,364,832
				20 <sup>-</sup>	16			
		Inrestricted		emporarily Restricted		ermanently Restricted		Total
Endowment net assets, beginning of year Investment income, net of fees Net investment gain (realized and unrealized) Contributions Amounts appropriated for expenditure	\$	2,546,418 83,257 118,105 1,116,440 (246,467)	\$	6,816,609 246,020 367,395 1,234,047 (413,722)	\$	991,710 - - 1,500 -	\$	10,354,737 329,277 485,500 2,351,987 (660,189)
Endowment net assets, end of year	\$	3,617,753	\$	8,250,349	\$	993,210	\$	12,861,312

The following is a summary of endowment net asset composition by type of fund as of December 31, 2017 and 2016:

	2017							
		Unrestricted		Temporarily Restricted		Permanently Restricted		Total
Donor designated endowment funds Donor advised endowment funds Board designated endowment funds	\$	1,912,172 48,507 2,220,170	\$	9,190,773 - -	\$	993,210 - -	\$	12,096,155 48,507 2,220,170
	\$	4,180,849	\$	9,190,773	\$	993,210	\$	14,364,832

#### **NOTES TO FINANCIAL STATEMENTS**

#### NOTE 6 - ENDOWMENT FUNDS AND NET ASSETS - continued

	2016						
		Inrestricted		emporarily Restricted		ermanently Restricted	Total
Donor designated endowment funds Donor advised endowment funds Board designated endowment funds	\$	1,666,154 41,829 1,909,770	\$	8,250,349 - -	\$	993,210 - -	\$ 10,909,713 41,829 1,909,770
	\$	3,617,753	\$	8,250,349	\$	993,210	\$ 12,861,312

In addition to endowment net assets, the Foundation also manages other non-endowed funds. The following tables summarize all Foundation net assets as of December 31, 2017 and 2016:

		2017				
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total		
Endowment funds	\$ 4,180,849	\$ 9,190,773	\$ 993,210	\$ 14,364,832		
Non-endowment funds:		07.004		07.004		
Special projects	-	27,634	-	27,634		
Agency Scholarship funds	-	143,145 10,856	-	143,145 10,856		
Plant fund	283,376	-	- -	283,376		
Operating	570,069	<del>-</del>	<del>-</del>	570,069		
	\$ 5,034,294	\$ 9,372,408	\$ 993,210	\$ 15,399,912		
		20	16			
		Temporarily	Permanently			
	Unrestricted			Total		
Endowment funds Non-endowment funds:	<u>Unrestricted</u> \$ 3,617,753	Temporarily	Permanently			
		Temporarily Restricted	Permanently Restricted	\$ 12,861,312		
Non-endowment funds: Special projects Agency		Temporarily Restricted  \$ 8,250,349  27,466 22,797	Permanently Restricted	\$ 12,861,312 27,466 22,797		
Non-endowment funds: Special projects Agency Scholarship funds	\$ 3,617,753 - - -	Temporarily Restricted \$ 8,250,349 27,466	Permanently Restricted	\$ 12,861,312 27,466 22,797 10,218		
Non-endowment funds: Special projects Agency Scholarship funds Plant fund	\$ 3,617,753 - - - 252,353	Temporarily Restricted  \$ 8,250,349  27,466 22,797	Permanently Restricted	\$ 12,861,312 27,466 22,797 10,218 252,353		
Non-endowment funds: Special projects Agency Scholarship funds	\$ 3,617,753 - - -	Temporarily Restricted  \$ 8,250,349  27,466 22,797	Permanently Restricted			

#### **NOTES TO FINANCIAL STATEMENTS**

#### **NOTE 7 - RELATED PARTY TRANSACTIONS**

Due to the small community size of Rush County, Indiana, members of the Foundation's Board of Directors also serve on the Board of Directors for other local non-profit agencies. Some of these nonprofit organizations have applied for and received grants from the Foundation.

Further, the Foundation's Executive Director is related to two board members. Management has represented that these board members abstain from conversation and voting on matters pertaining to the Executive Director.

#### **NOTE 8 - FUNDS HELD FOR OTHERS**

During the years 2017 and 2016, the following activities occurred in the Foundation's funds held for others. These amounts are not reflected in the statements of activities.

	2017	2016
Contributions Investment income, net of fees Net realized gain (loss) on investments	\$ 16,564 66,180 259,673	\$ 54,933 69,336 (27,709)
Net unrealized gain (loss) on investments	<u>(56,659)</u> <u>285,758</u>	129,303 225,863
Grants Foundation administrative fees	218,673 35,253	134,531 <u>35,069</u>
	<u>253,926</u>	169,600
Increase in funds held for others	31,832	56,263
Balance at beginning of year	<u>2,426,319</u>	2,370,056
Balance at end of year	<u>\$ 2,458,151</u>	\$ 2,426,319

### SCHEDULE OF FUNCTIONAL EXPENSES

		Program Services	Management and Administrative	Fund Development		Total
Grants and scholarships Salaries and wages Employee benefits Professional fees Travel and meetings Telephone and utilities	\$	408,789 66,297 15,627 3,261 2,177 359	\$ - 54,978 12,959 18,477 290 6,454	\$ - 12,320 2,904 - 435 359	\$	408,789 133,595 31,490 21,738 2,902 7,172
Advertising and promotion Consultants Repairs and maintenance Insurance Donor cultivation		1,762 - 337 851	13,039 787 1,987	2,642 - - - 8,683		4,404 13,039 1,124 2,838 8,683
Dues and subscriptions Postage Printing Supplies Miscellaneous	_	569 888 - -	1,247 1,992 2,663 7,412 1,302	285 888 - 	_	1,247 2,846 4,439 7,412 1,302
Total Expenses Before Depreciation		500,917 4,456	123,587 6,683	28,516		653,020 11,139
Total Expenses	\$	505,373	\$ 130,270	\$ 28,516	\$	664,159

## SCHEDULE OF FUNCTIONAL EXPENSES

	Program Services	Management and Administrative	Fund Development	Total
Grants and scholarships	\$ 482,292	\$ -	\$ -	\$ 482,292
Salaries and wages	65,746	59,743	11,479	136,968
Employee benefits	8,086	7,348	1,412	16,846
Professional fees	668	3,788	-	4,456
Travel and meetings	1,795	239	359	2,393
Telephone and utilities	326	5,873	326	6,525
Advertising and promotion	1,706	-	2,560	4,266
Consultants	-	6,533	-	6,533
Repairs and maintenance	-	9,027	-	9,027
Insurance	-	4,055	-	4,055
Donor cultivation	-	-	5,080	5,080
Dues and subscriptions	-	1,357	-	1,357
Postage	487	1,705	244	2,436
Printing	552	1,657	552	2,761
Supplies	-	11,467	-	11,467
Miscellaneous	<del>-</del>	3,899	<del>_</del>	3,899
Total Expenses Before				
Depreciation	561,658	116,691	22,012	700,361
Depreciation	4,574	6,860		11,434
Total Expenses	\$ 566,232	\$ 123,551	\$ 22,012	<u>\$ 711,795</u>