



GRANT GUIDELINES

December 1, 2016

There are two sides to philanthropy: generous donors who care about their community and the organizations and people they are trying to help. Can we help your organization?

The CIRCLe Fund, a fund within the Rush County Community Foundation, has been created as a place where women can combine their resources to influence and impact Rush County life. Our competitive grants are investments in the community that enable charitable and non-profit organizations to provide effective programs or projects that respond to the needs of people in Rush County.

Grant Priorities: The CIRCLe is interested in innovative programs or projects that are responsive to community needs, partnerships, and collaborative efforts.

Eligibility: Organizations must be located in or provide service to residents within Rush County, Indiana. Generally grants will be awarded to tax-exempt organizations classified as 501(c) (3) charities.

Restrictions: Grants will not be made for operating expenses, annual fundraising drives, salaries, travel expenses, existing obligations, debt reduction, building campaigns, services which are primarily supported by tax dollars or are the responsibility of a public agency, advocacy or political purposes, religious or sectarian purposes, loans or endowments.

Grant Application Deadline: January 30, 2017; see application for details. **Please** fill out the application completely. Incomplete applications may result in your grant application being declined.

Grant Amount: Our intent is to award one grant for \$12,000 in order to have the greatest impact on our community. Applications for less than \$5,000 will not be considered.

Questions: Questions concerning your grant application should be directed to Cindy Taff (765)932-2872.



The CIRCLe

Grant Application

This cover page and the information requested below comprise the complete original grant application.

Name of Organization: _____

Program Overview-1 Sentence: _____

Amount Requested: _____ Total Program Budget: _____

Executive Director/Leader/President: _____

Organization Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Signature: _____

Contact Person if different from above: _____

Phone: _____ E-Mail: _____

Please include the following attachments with grant application (required).

- 1. Program description including:
 - a) Goals
 - b) Target Population and impact in the community
 - c) Sustainability of organization
 - d) Program partnership if applicable
 - e) Any outside funding received and/or applied for and plans if funding not received
- 2. Program budget including at least two estimates if applicable
- 3. Board of Directors and Officers
- 4. Letter of agreement from partner organization if applicable
- 5. IRS documentation of 501 (c)(3) if applicable
- 6. Organization's most recent balance sheet
- 7. Organization's most recent income and expense statement

Deadline to submit application is January 30 at 4 PM at the RCCF office. Please include the original application along with FOUR copies of the complete application. Interviews will be in February and finalists will give a presentation at the annual gathering in early spring where the final selection will be made.

The Rush County Community Foundation does not discriminate in matters of age, race, religion, sex or native origin and expects that grant applications observe like standards.